
Our Boys & Girls Clubs Family Handbook has updated procedures to include considerations for the **COVID-19** virus. Our procedures are informed by Public Health, Department of Social Services and County Office of Education orders and guidance.

ON YOUR FIRST DAY PLEASE ARRIVE A LITTLE EARLY as we need to review all paperwork before admittance. Staff will greet you and your child and will answer any questions you might have.

Health and Safety Check Procedures

- Health Check Expectations before arriving to program
 - Parents please check your child's temperature before you leave for the program. If your child has a fever, please do not bring your child to the program.
 - If your child has a fever, we can accept your child into program 72 hours after the fever breaks without fever reducing medication.
 - Staff will not work in program if they have a fever or are feeling ill.
 - Until further notice: Children must wear a mask at all times during Club programming per CDC and DHS guidelines.
- Health Check Protocol upon arrival at program
 - A health check will be performed with every staff member and child before entering the program. Temperatures will be confidentially recorded before entry to the program. Each staff member and parent will be asked these questions and we will provide a daily form to complete with signature (that also records temperature).
 - You can expect the following questions to be asked by our director:
 - Do you live with anyone or have you had close contact (prolonged or coughed on, for example) with anyone who has been diagnosed with COVID-19 within the last 14 days?
 - Do you have a fever, cough and/or shortness of breath? For children, fever is 100 degrees for forehead thermometer, 99 degrees or higher with armpit thermometer or 99.5 with oral thermometer.
 - Any other signs of communicable illness such as a cold or flu?
 - Signs and symptoms will be excluded for program
 - Admittance will be allowed 72 hours after fever breaks
- Health Check Monitoring over the course of the day
 - Monitoring children for signs of illness:
 - Illness - unable to participate in routine activities or need more care than staff can provide.
 - Fever with behavior changes, difficulty breathing, uncontrolled coughing, unusually tired, persistent crying, etc.
 - Diarrhea (within 24 hours after)
 - Vomiting (within 24 hours after)
 - Open sores, rash, signs of infection, etc.
 - Runny nose with colored mucous.
 - Parent guardian agrees to come pick up their child if any symptoms are exhibited at program.
- We will establish a medical sick area at each site in case a child needs to wait for a parent or guardian to pick

up.

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- Every site will provide education on the signs and symptoms of this virus including handouts and signage.
 - The following handwashing protocols will remain in place:
 - Before program
 - Before meals
 - After meals
 - Between program activities
 - Right before going home
 - Sanitizing and cleaning
 - All hard surfaces will be cleaned at a minimum of four times per day. Tables and computers will be wiped down before and/or after use.
 - We ask that parents/guardians not group up around the camp facility. At the beginning and end of each day, you will be greeted in a central location and a staff member will bring your child to you. Health checks in the morning will occur in your child's room as well as sign in and out of program.

What we will do if COVID 19 case is confirmed on site

Communication Procedure

If we have a confirmed case of COVID 19 in our camp program, we will take the following steps:

- Notify families and staff of a confirmed/potential COVID-19 infection in the facility
- Protect personal identifiers of who had the confirmed case – we will not share names.
- We will share with you if your child has had close interaction with someone in his/her group who has displayed symptoms.

Infection Control Activities

- If the individual infected with COVID-19 spent time in program and had close contact with others while ill, we will follow the guidance of the public health department. This may mean we will need to close the program for 14 days.
- If there is a confirmed case, we will initiate a deep cleaning of the facility.
- We need to ensure staff and families understand ill people should remain home until well and those with COVID-19-like symptoms should self-isolate until 14 days after symptom onset OR 7 days after their fever is gone and initial symptoms have improved, whichever is longer.

Program Elements

Program Curriculum

We have lots of fun activities planned. We will play games (practicing social distancing), do arts and crafts, explore and discover through STEM activities, play outside, and focus on homework assignments (with help from our staff). We are looking forward to a fun and engaging week!

Sign In and Out

All parents/guardians will be asked to sign their child in and out of program.

Licensing

This is license exempt as it is a temporary camp.

Remember CDC's health etiquette including:

- Teach and remind children to cover coughs or sneezes with a tissue, then throw the tissue in the trash.
- Wash hands frequently for a minimum of 20 seconds with soap and water or hand sanitizer (if soap and water are not readily available).

Your signature below confirms you have read and received the ADDENDUM to FAMILY HANDBOOK regarding COVID19.

Signature of Parent/Guardian

Date

Name of Parent/Guardian

Name of Club Participant(s)